

## World Café Host Responsibilities

You will not be moving to other tables. Instead, you will act as a host and remain at your table throughout the World Café.

- Welcome everyone at the table and make them feel comfortable.
- **For the Round 1**, state the question and get the discussion going. You might need to clarify the question or maybe give examples.
- **For Rounds 2** and beyond:
  - Welcome new members to the table
  - Ask them to share what they discussed at their other tables
  - Share what your previous group discussed at your table
  - Gather new ideas from new group members about the question
- Encourage everyone to contribute his/her ideas.
- Try to keep the discussion going.
- Make sure your group is staying on topic.
- Remind group members to focus more on discussion rather than writing.